

Sioux Empire United Way Team Member Job Description

Title: Community Impact Team Member

Reports to: Community Impact Team Chair

Objective: The Community Impact Division of Sioux Empire United Way is designed to assist the Board of Directors in carrying out United Way's stewardship responsibility to its contributors.

Responsibilities:

- Develop a working knowledge of impact area to ensure community needs are being met and to avoid duplication in services.
- Individually review applications submitted by non-profit agencies.
- Attend Impact Team meetings/program presentations.
- Gain understanding of the programs, particularly the outcomes, outputs, financials, and overall need for the program.
- Determine funding recommendations for each program reviewed.
- Ensure United Way's policies are being carried out by all agencies receiving United Way funding.
- Provide feedback to funded agencies, when appropriate.

Attributes:

- Interest and/or expertise in the issue area.
- Ability to analyze grant applications including program details, outcome measurements, efficiencies and financials.
- Desire to make a difference in the community.
- Willingness to participate in an open dialogue.
- Ability to be innovative in thinking about solutions.
- Committed to the time necessary for this volunteer position.

Limitations: Volunteers in the Community Impact Division are prohibited from serving on an Impact Team that reviews an agency of which he/she is a Board member and/or has another potential conflict of interest.

Time Commitment:

- March-April (15-25 hours)
- Remainder of the year (a few hours of additional time, as needed)
- Please note: Meetings take place during regular business hours and typically are scheduled in half-day blocks of time.

Term: Four-year term; maximum of two consecutive terms.